

Minutes

of the meeting of the Assembly of Delegates at the Lithuanian University of Agriculture, Kaunas, on 12 November 2005 at 14.00 – 18.30.

Present: Sveinn Aðalsteinsson (chairman), Paula Persson, Sweden, Jørgen E. Olesen, Denmark, Oiva Niemeläinen, Finland and section II, Magnús Sigsteinsson, Iceland, Svein Skøien, Norway, Irmelin Nyman (substitute for Ole Callesen), section III, Marja Jalli, section IV, Torben Hvelplund, section V, Krister Sällvik, section VII, Mogens Lund, section IX, Meeri Komulainen, section X, and Tord Eriksson (Secretary General).

Special guests:

Present: Guðni Thorvaldsson, Section I, Harry Linnér, Sweden, and the National coordinator Algirdas Radzevicius, Lithuania.

Absent: Siri Anzjøn, NKJ, Heldur Peterson, Estonia and Peteris Rivza, Latvia.

Items	Decisions
1. Opening of the meeting	The President wished the Assembly welcome and addressed himself particularly to Algirdas Radzevicius and Paula Persson. He also conveyed his thanks to Algirdas and the Secretary General for their excellent preparatory work.
2. Appointment of a member who, in addition to the President, will verify the minutes.	Appointed: Marja Jalli.
3. Approval of the agenda	Approved.
4. Summary of the meeting with representatives from the Baltic countries in NJF sections.	<p>The President stated that the meeting was very successful and that the time now has come to continue the cooperation with added efforts. Now we have well-known scientists and members to turn to. Networks are established. Ideas and viewpoints will be canalized through the national- and section coordinators. (Attachment p. 4, AD 1/05).</p> <p>At the next AD in 2006, reports from the sections about actions taken in the Baltic-Nordic cooperation will be presented.</p>

<p>5. Cooperation NJF – NOVA</p>	<p>Among the NOVA-funded PhD-courses in 2006, three courses were of interest:</p> <ul style="list-style-type: none"> - Plant Breeding (Section II) - Plant Pathology (Section IV) - Social insects (Section III) <p>The President will inform NOVA about the interest and ask for contact with the organizations and persons in question. The respective sections and the NOVA course leader have to find out if there is any interest to cooperate on this stage.</p> <p>The President will also find out if any of the possible NJF seminars 2007 might be of interest for NOVA. It is valuable for NJF to enter the process at an early stage.</p> <p>When a project of mutual interest is identified, it is important to negotiate about the conditions. The President has the commission to carry out the formalities after having consulted the Presidium.</p>
<p>6. Minutes of the Assembly of Delegates in Sigtuna on 20-21 November 2004. Attachment p. 6, AD 1/05</p>	<p>Approved.</p>
<p>7 Approval of the Annual report 2004. Attachment p. 7, AD 1/05</p>	<p>Approved.</p>
<p>8. Audit report for 2004. Discharge from liability for the Presidium. Attachment p. 8, AD 1/05</p>	<p>The Presidium was discharged from liability.</p>
<p>9. Information</p>	<ul style="list-style-type: none"> – The Presidium has had four meetings since the AD met in Sigtuna last year. The Minutes from these meetings have continuously been forwarded to the AD and will henceforth be sent to the National coordinators in Estonia, Latvia and Lithuania as well. – The President and the Secretary General were invited and participated in an international conference, Problems on Agrarian Research Development in Common European Space, in Jelgava, Latvia, 27-28 May 2005. In connection with the conference, a meeting with Latvian NJF-members was organized. About 30 members took part in this meeting and about 100 in the conference. Both the President and the Secretary General informed about “NJF today and tomorrow” at both meetings and many valuable contacts were made. – The President represented and presented NJF at the conference Perspectives of the Baltic States’ Agriculture under the CAP Reform in Tartu, Estonia, 17-18 June 2005.

	<ul style="list-style-type: none"> – The new website has been in operation from 1 September 2005 and a new seminar administration system is now on line. – The membership register has been modernized. The total register is now on line, but can only be reached from the General Secretariat. It is possible to combine addresses both by section and by country. Other combinations are also possible. – The National coordinators in the Baltic countries visited the General Secretariat in March 2005 and met the President, the Secretary General and the chairperson of the Swedish National association to discuss the cooperation. – NEWS FROM NJF has been published three times so far this year and distributed by e-mail. The National associations are responsible for the distribution by ordinary mail to those without e-mail. – A NJF-cover for proceedings from NJF seminars has been produced, after a proposal from Section I. – NJF Report ISSN: 1653 – 2015. As the Presidium has decided that the seminars shall result in a publication – proceeding, report, collection of abstracts that is ISSN-registered, the NJF Report is an option. The layout of the cover admits also the logotype of a cooperative organization. – The VAT issue is clarified through an expert on VAT issues at our accounting firm Ernst & Young AB. NJF does not have to register for VAT. Some organizations, firms or authorities, however, may need the NJF Corporate Identity No.: 802414-1908. It is also available on the NJF website, below Contact NJF. – The subsection for Fur animals arranges a seminar every year to keep scientists, extension people and representatives of this branch of business posted. The economy of the subsection is separated from NJF's, as the subsection is supported financially by the associations of the fur industry in each Nordic country. They are very pleased to be a subsection of NJF.
<p>10. Reports 2005 and working plan from the sections for 2006 and Outlook 2007.</p>	<p>Reports 2005, Plans for 2006 and Outlook 2007 are summarized in Rev. attachment p. 10, AD 1/05.</p>

<p>11. Food Science Attachment p. 11, AD 1/05</p>	<p>The working group was encouraged to identify the strategies and the topics for NJF Food science's interdisciplinary work.</p> <p>The contacts with the Nordic Council of Ministers have to be followed-up and the working group will now intensify its work.</p> <p>A chairperson from the country, where a workshop will be held, has to be appointed.</p>										
<p>12. NJF:s new web site – www.njf.nu Attachment p. 12:1, AD 1/05 - Seminar administration Attachment p. 12:2, AD 1/05 - Membership register Attachment p. 12:3, AD 1/05</p>	<p>The Secretary General was commissioned – together with one of two members with experience of organizing NJF seminars and of layout – to revise the Manual for organizing NJF seminars.</p> <p>As NJF has invested substantial money and time in the new seminar administration system, it is important that no preparation of seminars is made outside the system.</p> <p>The Secretary General was commissioned to analyse how the new register might be enlarged and used to find members of certain competence.</p>										
<p>13. Economy report and budget 2006. Sections' economy.</p>	<p>Approved according to Rev. attachment p. 13, AD 1/05.</p> <p>The question from Section IV, if the Baltic scholarship also covers participation in workshops, was submitted to the Presidium for decision.</p>										
<p>14. Membership fee to be paid by the national associations to NJF-C; Today: - Ordinary: SEK 140 - OAP and students: SEK 70 - Baltic members: 2005: SEK 100; 2006: SEK 120; 2007; SEK 140;</p>	<p>For 2006:</p> <table border="0" style="width: 100%;"> <tr> <td></td> <td style="text-align: right;"><u>SEK</u></td> </tr> <tr> <td>- Ordinary:</td> <td style="text-align: right;">140</td> </tr> <tr> <td>- OAP and students</td> <td style="text-align: right;">70</td> </tr> <tr> <td>- Baltic, ordinary</td> <td style="text-align: right;">120 *)</td> </tr> <tr> <td>- Baltic, OAP and students</td> <td style="text-align: right;">60 *)</td> </tr> </table> <p>*) for 2007 SEK 140/70</p>		<u>SEK</u>	- Ordinary:	140	- OAP and students	70	- Baltic, ordinary	120 *)	- Baltic, OAP and students	60 *)
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<p>15. NJF Congress 2007 in Denmark</p>	<p>The plans for the Congress will be found in Attachment p. 15. AD 1/05.</p>										
<p>16. Time and place for the Assembly of Delegates in 2006.</p>	<p>The meeting will be organized in Finland 9-10 November 2006.</p>										
<p>17. The gender issue in NJF Presidium and AD</p>	<p>The Assembly states that possible differences in gender in the Presidium and/or Assembly are not implying any risk for gender-biased decisions. The members of the Presidium and the Assembly are elected into these bodies strictly on basis of their competence and skills as stated in the statutes of the organisation irrespective of gender.</p>										

18. The process for election of President of NJF for next period.	The members of AD were asked for suggestions of members of the committee before 15 March 2006. The Presidium will then talk with those persons, get their acceptance and then propose the AD three candidates including a chairperson for an e-mail acceptance of this committee. A formal decision will be taken at the next AD.
19. AOB	As no other business was on the agenda, the President closed the meeting and thanked Algirdas Radzevicious cordially for excellent organization of the meetings in Kaunas.

Secretary:

Minutes verified by:

Tord Eriksson

Sveinn Aðalsteinsson

Marja Jalli