

Minutes

from the meeting of the Assembly of Delegates on 9-10 November 2007 at Thon Hotel Opera in Oslo.

Participants: Oiva Niemeläinen (chairman 1-24 except 17), Finland, Kirsi Partanen, Finland, Paula Persson (chairman 17 and 25), Sweden, Lars Munkholm, Denmark, Torfi Johannesson, Iceland, Svein Skøien, Norway, Anne-Kristin Løes (substitute for Hugh Riley) (section I), Desiree Börjesdotter (section II), Fredrik Fogelberg (section III), Solveig Haukeland (represent section IV), Nils Petter Kjos (section V), Ole Green (section VII), Svein Skøien (section X) and Roland Sigvald (Secretary General)

Absent: Atle Guttormsen (section IX)

Special guests: The National coordinators Algirdas Radzevicius, Lithuania, Heldur Peterson, Estonia, and Peteris Rivza, Latvia, as well as Lars Sjøflot, Norway.

Items	Decisions
1. Opening of the meeting	The President wished the Assembly of Delegates welcome and addressed himself especially to Lars Sjøflot, Norway. He also conveyed his thanks to the Norwegian Association for very good preparations.
2. Appointment of a member who, in addition to the President, will verify the minutes.	Appointed: Nils Petter Kjos.
3. Approval of the agenda	Approved.
4. Minutes of the Assembly of Delegates in Helsinki 9-10 November 2006,	Approved.
5. Minutes from Presidium meeting in Copenhagen, 28 June, 2007.	Approved by Presidium.
6. Minutes from Presidium meeting, 30 August, 2007.	Approved by Presidium.

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7. Approval of Annual report 2006.	Approved.
8. Audit report for 2006. Discharge from liability for the Presidium.	The Presidium was discharged from liability.
9. Information	<p>Secretary General informed about rules and rates for travelling accounts. The rules and rates are in accordance with the Swedish law and tax-free remuneration. The General Secretariat pays the travelling expenses in connection with travels for NJF. NJF's travelling account must be used. Forms are available at www.njf.nu/For members/Travelling account.</p> <p>The Secretary General also informed that there are two alternatives for covering the costs.</p> <p>Alt. 1. A personal travelling account with original receipts for tickets, (food), lodging etc. Based on the Swedish regulations on tax-free remuneration it was decided that remuneration for use of own car will be 1.80 SEK per km until 2007-12-31 and 1.85 SEK per km from 2008-01-01.</p> <p>Alt. 2. Person who belongs to an institute, firm or organisation may ask their employer to send NJF a total bill, with copies of hotel bills etc., of travel costs they have paid for their employees' participation in the NJF-activity.</p> <p>The President informed about the honorary membership and asked for proposals for the coming period.</p> <p>Lars Munkholm informed about the congress in Copenhagen, June 2007. The participants were very satisfied with the organisation and the programme. There were about 350 participants in the Congress.</p> <p>The National Boards informed about coming activities.</p> <p><i>Kirsi Partanen, Finland.</i> The Board got several new Board members. At the meeting in September 2007, the Board discussed about activities to recruit new members. It was also discussed that NJF is a good base for project collaboration between the Nordic and Baltic countries.</p>

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9. (continued)	<p><i>Torfi Johannesson, Iceland.</i> Board meeting on 10 October. Working plan and information on website were discussed. The number of members is constant.</p> <p><i>Paula Persson, Sweden.</i> On 25 October a seminar "niche crops" was organised at Alnarp for Swedish NJF members. In addition a board meeting was held with initial discussions on the Congress in Sweden 2011.</p> <p><i>Svein Skøien, Norway,</i> told that the Board so far have had two meetings. Coordination between sections was discussed e.g. seminar about bio energy and about activities to recruit new members.</p> <p><i>Lars Munkholm, Denmark,</i> informed about the new Board and planned activities. The Board in Denmark will focus especially on seminars and activities to recruit new members.</p> <p>General discussion on activities to support National and Section Boards and to get new members followed.</p> <p>It was decided that the President will draft advisory guidelines for National and Section Board members to help new board members in order getting familiarized to the NJF working procedures. The draft guidelines will be commented by the AD members and then forwarded to the board members.</p>
10. Baltic membership and Baltic National Associations-progress report and perspectives.	<p>The National coordinators from the Baltic countries reported.</p> <p><i>Heldur Peterson, Estonia.</i> In connection with the Congress in Copenhagen Estonian NJF members had a meeting. The number of members had increased during the last year. They have also had discussions about membership fee and possibilities to get grants from the Ministry of Agriculture.</p> <p><i>Algirdas Radzevicius, Lithuania.</i> In Lithuania the number of members had increased to about 60 during the last year. Several seminars had been organised in 2007 and a few more are planned during 2008. In October a meeting together with the section coordinators was organised.</p>

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10. (continued)	<p><i>Peteris Rivza, Latvia.</i> Many NJF members participated actively in the Congress in Copenhagen from Latvia. There were more than 20 presentations. The number of members is now more than 60. In late May a meeting was organised for NJF members and after the Congress two seminars have been organised. Participants in a PhD-course attended also one of the seminars. The Ministry of Agriculture has supported the seminars with totally 6000 Euro.</p> <p>A general discussion followed concerning possibilities to get governmental grants from the Baltic countries.</p>																																				
11. NJF Activities. Reports and participation in seminars 2000-2007.	<p>Information on the web (www.njf.nu)</p> <p style="text-align: center;">Seminar statistics 2000-2006</p> <table border="1" data-bbox="863 938 1490 1236"> <thead> <tr> <th>Year</th> <th>Number of seminars</th> <th>Participants</th> <th>Cancelled seminars</th> </tr> </thead> <tbody> <tr> <td>2000</td> <td>5</td> <td>208</td> <td>5</td> </tr> <tr> <td>2001</td> <td>10</td> <td>493</td> <td>6</td> </tr> <tr> <td>2002</td> <td>12</td> <td>617</td> <td>0</td> </tr> <tr> <td>2003</td> <td>5</td> <td>219</td> <td>2</td> </tr> <tr> <td>2004</td> <td>6</td> <td>384</td> <td>6</td> </tr> <tr> <td>2005</td> <td>10</td> <td>577</td> <td>1</td> </tr> <tr> <td>2006</td> <td>14</td> <td>667</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td>3 165</td> <td></td> </tr> </tbody> </table>	Year	Number of seminars	Participants	Cancelled seminars	2000	5	208	5	2001	10	493	6	2002	12	617	0	2003	5	219	2	2004	6	384	6	2005	10	577	1	2006	14	667	3			3 165	
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12. Working plan from Sections for 2008 and Outlook 2009 including Food Science seminars.	<p>The Working plans for 2008-2009 from each section were presented. The President informed about Food Science Seminars.</p> <p>Working plan for 2008 and outlook for 2009 according to Rev. attachment p. 12, AD 1/07.</p>																																				
13. Support sections in seminar activities.	<p>Contact persons from the Presidium were elected for each section in order to improve the information flow between the Sections and the Presidium.</p>																																				
14. Cooperation: NJF – NOVA	<p>The Secretary General presented the preliminary NOVA courses to be organized in 2008. It was emphasized that it is important to contact NOVA course leaders in good time before the activity. The possibility that NJF gives proposals of interesting themes for NOVA courses was also discussed. It was proposed.</p>																																				

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	<p>that NJF should ask contact persons at Nordic Universities concerning planned NOVA courses.</p> <p>It was discussed that a guideline for NJF-NOVA cooperation could help in planning joint activities. Deadline for application to NOVA for PhD-courses is 15 April.</p>
15. NJF Congress 2011	Paula Persson informed about the planned 24 th Congress. It was decided that the 24 th Congress will be organized in Uppsala 14-16 June, 2011.
16. Symposiums between congresses.	<p>The President informed about the plans for symposiums between congresses.</p> <p>It was decided that symposium to celebrate NJF's 90th anniversary will be organized in Helsinki in Finland on 5-6 November, 2008.</p>
17. Long term plan 2008-2011.	Long term plan was discussed. Comments should be sent to the President
<p>18. Economy report and budget 2008.</p> <ul style="list-style-type: none"> - Account 2002-2006 - Account 2007-10-24 - Budget 2008 - NJF bank account - Sections' economy 	Economy reports and budget were accepted. Governmental grants from Baltic countries were also discussed.
<p>19. Membership fee to be paid by the national associations to NJF-C; Today:</p> <ul style="list-style-type: none"> - Ordinary: SEK 140 - OAP and students: SEK 70 - Baltic members: SEK 100; 2005 SEK 120; 2006 SEK 140; 2007 SEK 140; 2008 	<p>Membership fee to be paid by the national associations to NJF-C for 2008 was accepted</p> <p>It was decided that the fee to NJF-C in 2009 for Nordic and Baltic members should be:</p> <ul style="list-style-type: none"> - Ordinary: SEK 150 - OAP and students: SEK 75
20. Membership from countries outside Nordic and Baltic countries.	<p>It was pointed out that persons from countries outside the Nordic and Baltic countries are welcome to become members of NJF.</p> <p>It was decided that persons outside Nordic and Baltic countries will become members in the NJF country of their choice and pay the respective national membership fee. If no country is specified, they will be members in the country where the General Secretariat is located pay the fee in that country.</p>

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21. Marketing of NJF.	Marketing of NJF was discussed. Informing about NJF seminars in professional magazines (on both printed and electronic notice boards of upcoming events) was encouraged.
22. Need and possibilities to develop the website.	<p>It was mentioned that it is important that the information on website is up to date. This is especially important when new National Board members and section Boards are elected.</p> <p>It is also important to link Information from Universities and agricultural organisations to NJF's website and to update these links.</p> <p>It was also proposed that new positions at universities and agricultural organisations will be announced on the NJF website.</p>
23. Auditors for 2008 and 2009.	Re-election of public accountant: Jan-Erik Söderhielm and election of Lars-Olof Steen as deputy. Re-election of general examiner: Carl-Johan Lagerkvist with Per Andersson as deputy.
24. Time and place for the Assembly of Delegates in 2008?	<p>A need to have two AD meetings per year was discussed. In 2008 this "additional AD meeting" will be arranged tentatively at KSLA in Stockholm, Sweden, on 15 April (Copenhagen is an alternative place).</p> <p>It was also decided that AD meeting will be arranged in connection to the Symposium on November 6-7 in Helsinki, Finland.</p>
25. A.O.B.	Invitation of new honorary members was proposed. Vice President Paula Persson thanked for good planning of the meeting and constructive discussions and closed the meeting.

Secretary:

Minutes verified by:

Roland Sigvald

Oiva Niemeläinen

Nils Petter Kjos